

Order Form

Management Aides

Title	Price	No of copies
Governance	\$30	
Strategic Planning	\$25	
Operational Planning	\$30	
Management Competencies	\$25	
Needs-based Planning	\$30	
Participation – Ways of Engaging your community	\$30	
Profiling your community	\$25	
Submission Writing	\$20	
Networking	\$20	
Talking Teamwork	\$90	
Performance Appraisal System (choice of 3)	\$250	

Other JLA services

- Professional Development and Training
- Policy and Procedures Review Service
- Community engagement and planning
- Training for community sector agencies via Community Sector Development Specialists (CSDS) in Brisbane, Sunshine Coast and Toowoomba
http://www.jleighandassociates.com.au/html/csds_workshops.html
- Submission Writing
- Resource Development
- Organisation Consultancy

Payment Details

Name: _____ Company: _____ Phone: _____

Address: _____ Suburb: _____ Postcode: _____

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Please make cheque payable to J. Leigh & Associates and return to 25 Bartels Street, Mt Gravatt Q 4122

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Community-based Transport

Title	Price	No of copies
Transport Co-ordinator Role	\$25	
Co-ordinated Transport for the Community	\$25	
A Whole-of-the Community	\$15	
Community Transport – Qld Policy Context	\$15	
Lessons learnt about HACC Transport	\$15	
Home Services Directory – or Resource Directory – Issues to Consider	\$10	
Door-to-Door Transport Services – Issues to Consider	\$10	
Governance	\$30	
Strategic Planning	\$25	
Operational Planning	\$30	
Management Competencies	\$25	
Needs-based Planning	\$30	
Participation – Ways of Engaging your Community	\$30	
Profiling your community	\$25	
Submission Writing	\$20	
Networking	\$15	
Sources of Information about your Community	\$15	

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