

CSDS 2019 TRAINING

NB: all public sessions can be delivered in-house (ask for a quote)

Regions	Feb	Mar	April	May	June
Brisbane AM sessions only 9 -12.30pm	4th Client abuse & neglect: what's my obligations? Content complies with: HSQF Standard – 1.1, 1.2, 3.2, 3.3, 3.5, 6.3, 6.4, 6.5 Home Care standards – 1.1, 1.2, 1.6, 1.7, 2.1, 3.3, 3.4	29th Mental Health Responses for Frontline Workers - How to Respond to a Crisis in the Community Content complies with: HSQF Standard 6.1, 6.3, 6.4, Home Care standards 1.6, 1.7, 2.1	17th Business planning is more than strategic planning – what's the difference? Why do it? Content complies with: HSQF Standard – 1.1, 1.2, 1.3 Home Care standards -1.1 – 3.1, 3.2, 3.3, 4.4	24th Person Centred Group Activity Planning – Developing Group Facilitation and Consultation Skills Content complies with: HSQF Standard 2.1, 2.2, 3.1, 3.2, 3.3, 3.5 Home Care standards 1.4, 2.2, 2.3, 2.4, 3.5	28th Help!!! Performance Appraisals are due! – Rethinking Staff Evaluations Content complies with: HSQF Standard 6.1, 6.2, 6.3, 6.4, 6.5 Home Care standards 1.2, 1.5, 1.6, 1.7, 3.2
Toowoomba AM 9-12.30 PM 1- 4.30	1st Professional Boundaries & Duty of Care – what's my obligations? Content complies with: HSQF Standard – 1.1, 1.5, 4.2, 4.3, 4.4, 5.1, 5.4, 6.3, 6.4, 6.5 Home Care standards – 1.1, 1.2, 1.7, 3.2, 3.3, 3.4, 3.5	1st Business planning is more than strategic planning – what's the difference? Why do it? Content complies with: HSQF Standard – 1.1, 1.2, 1.3 Home Care standards -1.1 – 3.1, 3.2, 3.3, 4.4	5th Client abuse & neglect: what's my obligations? Content complies with: HSQF Standard – 1.1, 1.2, 3.2, 3.3, 3.5, 6.3, 6.4, 6.5 Home Care standards – 1.1, 1.2, 1.6, 1.7, 2.1, 3.3, 3.4	3rd Assessing your agency's effectiveness Content complies with: HSQF Standard – 1.1, 1.2, 1.3 Home Care standards – 1.1, 1.8	7th AM Mental Health Responses for Frontline Workers - How to Respond to a Crisis in the Community Content complies with: HSQF Standard 6.1, 6.3, 6.4, Home Care standards 1.6, 1.7, 2.1 PM Person Centred Group Activity Planning – Developing Group Facilitation and Consultation Skills Content complies with: HSQF Standard 2.1, 2.2, 3.1, 3.2, 3.3, 3.5 Home Care standards 1.4, 2.2, 2.3, 2.4, 3.5

Regions	July	Aug	Sept	Oct	Nov
Brisbane	<p>26th <i>Assisting with medication</i></p> <p><i>Content complies with:</i> HSQF Standard –6.3, 6.4 Home Care standards – 1.1, 1.2, 1.7</p>	<p>30th Great Staff = Better Business - How to keep staff happy, healthy and THERE! (This one would focus on Human Resource Development and Team Building activities)</p> <p><i>Content complies with:</i> HSQF Standard 6.1, 6.2, 6.3, 6.4, 6.5 Home Care standards 1.2, 1.5, 1.6, 1.7, 3.2</p>	<p>18th <i>Privacy and confidentiality</i></p> <p><i>Content complies with:</i> HSQF Standard – 1.1, 1.4, 1.7, 5.1, 5.2, Home Care standards – 3.2, 1.4, 2.1, 3.1, 3.3</p>	<p>4th <i>The Role of the Board & your individual role on it</i></p> <p><i>Content complies with:</i> HSQF Standard – –1.1,1.2,1.3, 5.1, 1.1, 1.2, Home Care standards –1.1, 1.2, 1.7 ACNC standards – 1, 2, 3, 4 & 5</p>	<p>4th ½ day <i>Effective funding / submission writing</i></p>
Toowoomba	<p>26th</p> <p>AM Help!!! Performance Appraisals are due! – Rethinking Staff Evaluations</p> <p><i>Content complies with:</i> HSQF Standard 6.1, 6.2, 6.3, 6.4, 6.5 Home Care standards 1.2, 1.5, 1.6, 1.7, 3.2</p> <p>PM Great Staff = Better Business - How to keep staff happy, healthy and THERE!</p> <p><i>Content complies with:</i> HSQF Standard 1.2, 1.5, 6.1, 6.2, 6.3, 6.4, 6.5 Home Care standards 1.2, 1.5, 1.6, 1.7, 3.2</p>	<p>15th</p> <p>AM The Role of the Board & your individual role on it</p> <p><i>Content complies with:</i> HSQF Standard – –1.1,1.2,1.3 Home Care standards –1.1, 1.2, 1.7 ACNC standards – 1, 2, 3, 4 & 5</p> <p>PM Privacy and confidentiality</p> <p><i>Content complies with:</i> HSQF Standard – 1.1, 1.4, 1.7, 5.1, 5.2, Home Care standards – 3.2, 1.4, 2.1, 3.1, 3.3</p>	<p>9th</p> <p>AM <i>Assisting with medication</i></p> <p><i>Content complies with:</i> HSQF Standard –6.3, 6.4 Home Care standards – 1.1, 1.2, 1.7</p> <p>PM <i>Effective case note making</i></p> <p><i>Content complies with:</i> HSQF Standard –6.3, 6.4 Home Care standards – 1.1, 1.2, 1.7</p>	<p>8th</p> <p>AM <i>What does an effective supervisor of staff do?</i></p> <p><i>Content complies with:</i> HSQF Standard – 6.1, 6.2, 6.3, 6.4, 6.5, 1.1, 1.2 Home Care standards - 1.7, 1.1, 1.2, 1.5</p>	<p>5th ¾ day <i>Effective funding / submission writing</i></p>

<p>In-house ONLY topics</p>	<p><i>Managing health and safety in a client-directed environment</i> HSQF Standard – 4.2, 4.3 Home Care standards – 1.2, 1.6, 1.8</p> <p><i>Developing a continuous improvement mindset and strategies</i> HSQF Standard – 1.2, 1.4, 1.5, 4.2, 4.3, 5.4 Home Care standards – 1.1, 1.5, 3.3</p> <p><i>“It’s no secret; it’s just none of your business!” -Understanding privacy & confidentiality in theory and practice</i> HSQF Standard – 1.1, 1.4, 1.7, 5.1, 5.2, Home Care standards – 3.2, 1.4, 2.1, 3.1, 3.3</p> <p><i>Legal obligations in community organisations: Knowing them & following them</i> HSQF Standard – 1.2, 1.4 Home Care standards – 1.1,1.2, 1.6, 1.7, 1.8</p> <p><i>Developing your Emergency Services Plan</i> HSQF Standard – 1.1, 1.5, 4.2, 4.3, 6.1 Home Care standards – 1.2, 1.7, 1.8</p> <p><i>Fire Warden training – compulsory annual training</i> HSQF Standard – 1.1, 1.5, 4.2, 4.3, 6.1 Home Care standards – 1.2, 1.7, 1.8</p> <p><i>Skill-based coaching</i> HSQF Standard – 6.3, 6.4 Home Care standards – 1.1, 1.2, 1.7</p> <p><i>Working with people you find difficult</i> HSQF Standard – 6.3, 6.4 Home Care standards – 1.1, 1.2, 1.7</p> <p>CSDS is happy to develop training topics at no cost to you – so if you have the need for a specialist or specific topic to be delivered in-house – let us know.</p>
--	--

NB:
**All of the public
sessions can be
delivered in-house too**